

NACTON PARISH COUNCIL

Draft Minutes of the Meeting held on Wednesday 25th January 2012 at 7.00pm in Nacton Village Hall

Those present; Councillors R Giles (Chairman), P Dyson, G Bence-Jones, M Norris, A Slater, J Jordan and D Leighton.

Parish Clerk: Mrs J Wyndham

Ms S Brown (New Clerk), PC P Smith

1. Apologies for Absence, Declarations of Interest

Apologies were received from Councillors Warner and Longden, County Councillor Mrs P O'Brien, District Councillor Mrs V Falconer and Mr W Cook (Tree Warden). Councillors Jordan, Slater, Giles and Bence-Jones made a Declaration of Interest for Agenda item 8.8, as the Budget 2012/13 includes a donation for St Martin's Church.

2. Police Report

PC Smith arrived just as the report was being considered. He gave more information on the four crimes listed and also a progress update on previous incidents. The Clerk noted that the Mobile Police Station would next attend on 7th February at 13.30.

3. Invitation to Public for comments on Agenda items

None.

4. Minutes of the last Meeting

The Minutes of the Meeting of 30th November 2011 were agreed and signed.

5. Matters arising from the Minutes

5.1 White lines; These still have not happened and the Clerk had not received a recent reply from Mr King at Highways East. She had suggested the February half-term as a suitable time.

(Action Clerk)

5.2 The Police raid at Field View was not by Suffolk Police and was an error. Hastoe Housing is happy with the situation and with the tenant.

5.3 Nacton Village Hall were unable to apply for the 2011/12 Locality Budget as the required costing was not yet available. It was suggested that the Community Council could benefit instead.

6. County Councillor's Reports

Mrs O'Brien's two reports were circulated to Councillors.

7 District Councillor Report

Mrs Falconer's report was circulated to Councillors.

8. Tree Warden Report

None

9. Financial Matters

9.1 Councillors approved payment of Meeting expenses (Hall rental, £20) **(Action Clerk)**

9.2 Councillors noted the Clerk's PAYE of £43.60 had been paid earlier in January and approved payment of the Clerk's salary (£377.40) **(Action JW)**.

9.3 Councillors approved refund of the Council's expenses to the Clerk (£10.58). **(Action JW)**

9.4 Councillors noted the Parish Christmas tree had cost £55. **(Action JW)**

9.5 Councillors approved payment for the War Memorial insurance at £265 **(Action JW)**.

The Chairman said that following the change of Clerk most cheques would be signed at the end of each Council Meeting

9.6 Councillors considered the Budget Variance and Financial Statement for 12th January 2012.

9.7 Councillors considered the Estimated EOY 2011/12 balances.

Councillor Bence-Jones suggested that PC Smith might like to leave the Meeting rather than sit through more business. PC Smith said he wanted to alert Councillors to details of Diamond Jubilee celebrations support. He would be put in contact with the Chairman of Nacton Community Council **(Action RG)**.

9.8 Councillors considered the draft Budget for 2012/13, which was agreed.

9.9 Councillors agreed the Precept request to Suffolk Coastal for 2012/13 should be £6500.

9.10 Councillors agreed payment of the new Clerk's attendance at a SALC training day (£57.60) **(Action JW)**

9.11 Councillors agreed payment of the new Clerk's training time and travel expenses (£85.77) **(Action JW)**

10. Correspondence

10.1. Councillors noted a letter from the Head Teacher of Nacton CEVC Primary School.

11. Planning

An Application for removal of a sycamore tree with a rotten base at the Gainsborough House site was considered. This was agreed as probably necessary, and the Chairman would respond after consultation with the Tree Warden. **(Action RG)**

12. Matters raised by and reports from Councillors

12.1. Councillor Dyson requested a new grit bin for the bend outside Woodlands. This was agreed and attempts will be made to recoup the costs from the insurers of the car responsible for the bin's destruction. **(Action RG and Clerk)**

12.2 Councillor Jordan said Highways needed to be told of the dangerous raised drain covers in the verge along The Street outside Kimberley and Mulberry Cottage. Councillor Leighton noted that large paint tins had been dumped nearby. The Chairman asked Councillor Leighton to report his findings to the SCDC Litter Line phone number for speedy clearance - 01394 444000. **(Action DL)**.

12.3.1 The Chairman said large amounts of obsolete papers had been checked and disposed of by him, prior to moving the Council's records to the new Clerk. Councillor Dyson would help with moving the filing cabinet.

12.3.2 Councillors Giles, Jordan, Bence-Jones and Leighton would attend a meeting with Mr Boon from Anglian Water about the First-Time Sewage project, due later in 2012.

13. Public Question Time

None

The Meeting closed at 8.25pm.