

## NACTON PARISH COUNCIL

### Draft Minutes of the Meeting held on Wednesday 30<sup>th</sup> March 2011 at 7.00pm in Nacton Village Hall

#### Plans for three new Planning Applications were available to view from 6.30pm

**Those present;** Councillors R Giles (Chairman), P Dyson, G Bence-Jones, V Ludbrook, D Longden, A Slater, M Norris.  
CPSO Andrew Hillman  
District Councillor Mrs V Falconer,  
Mr M Hall  
Parish Clerk: Mrs J Wyndham

#### **1. Police Report\***

PCSO Hillman spoke on the Report, circulated to Councillors, and about the “Don’t be a Loser” campaign. This had not been able to occur on March 30<sup>th</sup> as planned, but Councillor support was requested for the campaign visit to Nacton on April 17<sup>th</sup>.

#### **2. Apologies for Absence and Declarations of Interest**

Apologies were received from County Councillor Mrs P O’Brien, Councillor P Warner, and Mr W Cook (Tree Warden). Councillor Dyson made a Declaration of Interest with regard to the Planning Application for Hilltop, Nacton, as a close neighbour.

#### **3. Parish Elections**

The Clerk said notices for the Parish Election, District Election and national AV Referendum had been posted. She also reminded those present that anyone standing for the Elections was required to not promote themselves at official Meetings.

#### **4. Invitation to Public for comments on Agenda items**

None.

#### **5. Minutes of the last Meeting**

The Minutes of the Meeting of 26<sup>th</sup> January 2011 were agreed and signed.

#### **6. Matters arising from the Minutes**

6.1 The Clerk said she had new information about the Felixstowe Feeder supplementary bus service, following a meeting that morning. This would run on Mondays, Wednesdays, Fridays and passengers could book in advance to be taken to connect with services to Ipswich, Martlesham, Woodbridge and Felixstowe. The revised 163 bus service would run on Tuesdays, Thursdays and Saturdays. She would amend the information on the notice board and hand out leaflets.

6.2 The Clerk said she had spoken to Mr King at Highways East, in person at 4.10pm on March 17<sup>th</sup>, about the bend markers and 20mph sign near The Pines. Mr King had apologised that this had been overlooked and the work would be done within two weeks.

6.3 The Clerk said the Highways department dealing with the A14 did not consider signs telling drivers to use the Seven Hills junction for the Crematorium, rather than pass through Nacton, were necessary, whilst Highways East had no funds to provide a footpath from the bus-stop to the Crematorium entrance.

6.4 The Clerk said that the Crematorium had only had one horse-drawn funeral so far and did not expect to have many over a year. Councillor Falconer she'd raised the issue of traffic delays when the Crematorium was being planned and didn't think they should be allowed.

### **7. County Councillor's Report\***

Mrs O'Brien's Report was circulated to Councillors.

### **8 District Councillor's Report\***

Mrs Falconer spoke on several matters from her Report

### **9. Tree Warden Report**

The Chairman said the Tree Warden had met with the District Tree Officer and contractors before the work on the Holm oaks outside The Bungalows had continued. More work will be needed in the future to preserve the trees.

He had liaised with Orwell Estate so that some young black poplars would be planted on a boggy area.

All was well in the Paupers' woodland and he would be cleaning-up a large rhododendron after its flowering.

### **10. Financial Matters**

10.1 Councillors approved payment of Meeting expenses (Hall rental, £19) **(Action JW)**

10.2 Councillors approved payment of the Clerk's salary (£408) **(Action JW)**

10.3 Councillors approved refund of the Council's expenses paid by the Clerk (£27.17) **(Action JW)**

10.4 The Clerk told Councillors that Nacton Parish Council is now registered as an employer for PAYE. This follows a change in HMRC legislation which requires all Local Councils to register since February 2011. This will mean some extra work but nothing will be known about exactly what is involved until the first payday after 1<sup>st</sup> April 2011. **(Action JW)**

10.5 The Chairman explained the necessity for an Internal Audit by a firm which knew the legal processes governing Local Government. Councillors agreed that Heelis and Lodge would be suitable. Their rates are slightly less than the SALC Audit service. **(Action JW)**

10.6. After discussion, Councillors approved the Internal Financial Review, carried out by the Chairman.

10.7 After discussion, Councillors approved the Financial Risk Assessment report carried out by the Chairman

10.8 The Clerk said the licence for Rose Cottage weepers, under Victoria Field, granted to Orwell Estate had been renewed until September 2014, for £10.

10.9 The Clerk said she had received confirmation that the 2011/12 Precept would be paid in late April and September 2011.

### **11. Correspondence**

None

## **12. Planning**

### 12.1 New Applications

**Application No:** C11/0626  
**Proposal:** Erection of detached single storey store/shed with lean-to open sided log store  
**Location:** Hilltop, Ipswich Road, Nacton **No Comment**

**Application No:** C11/0615  
**Proposal:** Erection of single storey extension and three-bay cart lodge  
**Location:** Mulberry Lodge, The Street, Nacton **No Comment**

**Application No:** C11/0531  
**Proposal:** Erection of extension to provide staff changing room, new building for Book of Remembrance and new visitor refreshment building  
**Location:** Felixstowe Road, Nacton **No Comment**

### 12.2 Previous Application

**Application No:** C11/0366  
**Proposal:** Erection of 1500 tonne Agricultural Bulk Onion Store  
**Location:** OS 5041 Felixstowe Road, Nacton **No comment**

### 12.3 Decision received

**Application No:** C11/0126  
**Proposal:** Retention of mobile home for permanent residence  
**Location:** Kings Park House Felixstowe Road, Nacton **Refused**

## **13. Parish Meeting**

The Clerk said invitations for attendance and reports had been sent.

## **14 Matters raised by and reports from Councillors**

14.1 Councillor Slater asked about the SCC proposed divestment of Shore Lane. The Chairman said this issue was presently not being considered by Suffolk County Council.

14.2. Councillor Dyson said the Spring Litter Pick had not taken place. Saturday 7<sup>th</sup> May was agreed on. **(Action JW)**

## **14. Public Question Time**

None

**The Meeting closed at 8.00pm.**